

2011 VAPGA Training Calendar

May 2011			
Date	Class	Location	Hours
May 13	Driver Appreciation Day	Verona - Augusta Govt. Ctr.	8:30-3:00
May 16	Gas Check	Richmond - R.E. Michel 601 Johnston Willis Drive	8:30-2:00
May 17	First Aid/CPR		8:30-2:00
May 18	Gasfitter Continuing Education	Richmond - Tarantin Tank 9733 Coach Road	8:30-9:30
May 19	Marketer Technology Training	Lynchburg - TBA	8:30-4:30
May 23-24	CETP 1.0- Basic Principles and Practices	Richmond - R.E. Michel 601 Johnston Willis Drive	FULL
May 25-27	CETP 2.1- Delivery Basics CETP-2.2 Bobtail Delivery	Richmond - R.E. Michel 601 Johnston Willis Drive	8:30-5:00
June 2011			
June 6-7	CETP 1.0- Basic Principles and Practices	Roanoke - Va Truck Center 267 Lee Hwy/ Route 11	8:30-5:00
June 8-10	CETP 2.1- Delivery Basics CETP-2.2 Bobtail Delivery		8:30-5:00
June 27-29	CETP 4.2- Installation of Vapor Systems	Charlottesville - AmeriGas 2305 Hunter's Way	8:30-5:00
June 30	Gas Check	Roanoke - Va Truck Center	8:30-2:00
July 2011			
July 1	Cylinder Requalification/Static Discharge/Cathodic Protection	Roanoke - Va Truck Center	8:30-5:00
July 14	First Aid/CPR	Tidewater - TBA	8:30-2:00
July 15	Gasfitter Continuing Education	Tidewater - TBA	8:30-9:30
July 25-26	CETP 1.0- Basic Principles and Practices	Hillsville – Virginia Farm Bureau 305 S. Main St.	8:30-5:00
July 27-29	CETP 2.1- Delivery Basics CETP-2.2 Bobtail Delivery		8:30-5:00
August 2011			
Aug. 8-9	CETP 1.0- Basic Principles and Practices	Richmond - Tarantin Tank 9733 Coach Road	8:30-5:00
Aug. 10-12	CETP 2.1- Delivery Basics CETP-2.2 Bobtail Delivery	Richmond - Tarantin Tank 9733 Coach Road	8:30-5:00
Aug. 16	Gasfitter Continuing Education	Roanoke - Va Truck Center 267 Lee Hwy/ Route 11	8:30-9:30
Aug. 17	Propane for Front Office Personnel & CSR Training	Fredericksburg - Quarles Energy, 1701 Fall Hill Ave	8:30-4:30
August 18	Cylinder Requalification/Static Discharge/Cathodic Protection	Richmond - Tarantin Tank 9733 Coach Road	8:30-5:00
Aug. 25	Propane for Front Office Personnel & CSR Training	Hillsville – Virginia Farm Bureau 305 S. Main St.	8:30-5:00

Register online at www.propaneva.com



VAPGA 2011 Training: Course Guide

CERTIFIED EMPLOYEE TRAINING PROGRAM (CETP) COURSES

Course	Description	Date(s) & Location(s)
1.0 - Basic Principles & Practices of Propane	Entry level course that serves as a prerequisite for all CETP modules except Transport Delivery (2.3); covers physical properties and combustion characteristics of propane; how propane is produced & transported; the organizations that influence, publish or enforce codes and standards; how basic functions are performed in a bulk plant; safety codes and regulations; maintaining a safe work environment and customer service.	<ul style="list-style-type: none"> • May 23-24, FULL • June 6-7, Roanoke • July 25-26, Hillsville • August 8-9, Tarantin
2.1 - Propane Delivery Basics	***Not a certification , must be taken in conjunction with module 2.2. Provides general information applicable to all drivers of cargo tank motor vehicles used to deliver propane, including DOT driver qualifications, personal protective equipment, pre-trip inspections, verifying markings and inspections, handling commercial motor vehicle accidents, breakdowns & emergencies and parking/garaging of vehicles.	<ul style="list-style-type: none"> • May 25, Richmond • June 8, Roanoke • July 27, Hillsville • August 10, Tarantin
2.2 - Operating a Bobtail to Deliver Propane	Includes bobtail equipment identification & operating procedures; bobtail loading and unloading systems & procedures; purging propane containers prior to transferring product; handling out-of-gas calls & piping leak checks; required monthly & post-trip inspections; ASME tank evacuation and bobtail loading via compressor or auxiliary inlet.	<ul style="list-style-type: none"> • May 26-27, Richmond • June 9-10, Roanoke • July 28-29, Hillsville • August 11-12, Tarantin
4.2 - Preparing & Installing Vapor Distribution System Components	Preparing tanks & cylinders for transporting; locating underground utilities & services; preparing foundations; installing DOT, aboveground ASME & underground ASME containers; installing PE tubing & fittings; installing regulators, copper tubing, steel piping & corrugated stainless steel tubing; performing pressure tests on gas distribution lines; installing vapor meters; purging gas distribution lines; performing leak checks; placing appliances into service; documenting & recordkeeping; communicating safety to customers.	<ul style="list-style-type: none"> • June 27-29, Charlottesville

****All of the above courses are CETP certification courses with the exception of 2.1 Propane Delivery Basics.****

ADDITIONAL CLASSES (non-CETP)

Course	Description	Date(s) & Location(s)
Gas Check	Training program for industry service personnel, directed at appliance safety 'from the container to the burner tip.'	<ul style="list-style-type: none"> • May 16, Richmond • June 30, Roanoke
Cylinder Requalification/ Static Discharge and Cathodic Protection	Cylinder Requalification covers the review and recertification process for DOT cylinders. Electro-static discharge is a potential source of ignition of propane vapor; participants will discuss sources of static electricity and steps that need to be taken to mitigate electro-static discharge in order to lower the risk of fire or explosion. Cathodic protection covers basic requirements for technicians who install residential and small commercial ASME tanks and piping to properly and efficiently protect this equipment from corrosion.	<ul style="list-style-type: none"> • July 1, Roanoke • August 18, Richmond
Propane for Front Office Personnel	This class is a scaled down version of CETP Basic Principles and Practices designed for office personnel and customer service representatives not working directly in the field. Topics will include: propane safety, customer service, and properly routing out-of-gas and odor-of-gas complaints.	<ul style="list-style-type: none"> • August 25, Hillsville • August 17, Fredericksburg
First Aid/CPR	This program will provide certification in cardio-pulmonary resuscitation and training on how to properly handle common workplace injuries using basic first aid equipment.	<ul style="list-style-type: none"> • May 17, Richmond • July 14, Eastern Shore
Marketer Technology Training	Enhance your staff's skills in transferring the knowledge, data and benefits of selected propane applications such as tankless hot water heaters and other residential appliances to decision-makers - and help grow offseason gallons. Class exercises include role-playing of real-life customer scenarios.	<ul style="list-style-type: none"> • May 19, Lynchburg

2011 VAPGA Safety School Registration Form

Employee name(s): (list all planning to attend a given class)	1. 2. 3. 4.
Company:	
City/State/Zip:	
Phone/Fax:	
Contact Email:	

School Date	Class	Advance Registration	Late Registration	Total = fee x # attending
May 16	Gas Check	\$70	\$85	
May 17	First Aid/CPR	\$50	\$65	
May 23-24	1.0-Basic Principles	FULL	FULL	
May 25	2.1-Delivery Basics	\$70	\$85	
May 26-27	2.2-Bobtail Delivery	\$105	\$120	
June 6-7	1.0-Basic Principles	\$105	\$120	
June 8	2.1-Delivery Basics	\$70	\$85	
June 9-10	2.2-Bobtail Delivery	\$95	\$110	
June 27-29	4.2-Installation-Vapor	\$125	\$140	
June 30	Gas Check	\$70	\$85	
July 1	Cylinder Requalification/Static Discharge/Cathodic Protection	\$70	\$85	
July 14	First Aid/CPR	\$50	\$65	
July 25-26	1.0-Basic Principles	\$105	\$120	
July 27	2.1-Delivery Basics	\$70	\$80	
July 28-29	2.2-Bobtail Delivery	\$105	\$120	
August 8-9	1.0-Basic Principles	\$105	\$120	
August 10	2.1-Delivery Basics	\$70	\$85	
August 11-12	2.2-Bobtail Delivery	\$105	\$120	
August 17	Propane for Front Office/CSR	\$60	\$75	
August 18	Cylinder Requalification/Static Discharge/Cathodic Protection	\$70	\$85	
August 25	Propane for Front Office/CSR	\$60	\$75	
TOTAL:				

Prepayment is required. *The late registration fee applies to anyone registering less than 10 days before the class date. Either mail the printed registration form with payment by check, or register online if paying with a credit card. **No refunds,** but substitutions are allowed. Register early to allow time for ordering course materials and tests. For any questions, contact Raphael Snably at 434-977-3716 or raphael.snably@easterassociates.com.

For mailed registrations: make check payable to **VAPGA** and send with registration form to:

VAPGA Safety Schools
600 Peter Jefferson Parkway, Suite 300

Charlottesville, VA 22911

VAPGA 2011 Gasfitter Continuing Education

This 1-hour class meets the Commonwealth of Virginia Board for Contractors continuing education requirement for licensed LP gasfitters. Gasfitter continuing education is required every two years, and licensed LP gasfitters are encouraged to plan ahead so that they complete the continuing education requirement in advance of their license expiration.

Gasfitter Continuing Education Registration Form

Name:		
Company:		
Address:		
City, State, Zip		
Phone/Fax:		
Contact Email:		
*Tradesman License Number:		
*Date of Birth:		

*information is required by the Board for Contractors to issue license renewals; will only be reported to the Board

Please check the class you plan to attend from the schedule below:

Gasfitter Continuing Education Classes

Date	Class	Location	Hours	Check Class Attending
May 18	Gasfitter Continuing Education	Richmond - Tarantin Tank 9733 Coach Road	8:30-9:30	
July 15	Gasfitter Continuing Education	Tidewater - TBA	8:30-9:30	
Aug. 16	Gasfitter Continuing Education	Roanoke - Va Truck Center 267 Lee Hwy/ Route 11	8:30-9:30	

Payment Type: Check Money Order
Amount: \$50 Member Fee \$100 Non-Member Fee

Prepayment is required. Either mail the printed registration form with payment by check, or register online if paying with a credit card. **No refunds**, but substitutions are allowed. Register early to allow time for ordering course materials and tests. For any questions, contact Raphael Snably at 434-977-3716 or raphael.snably@easterassociates.com.

For mailed registrations: make check payable to **VAPGA** and send with registration form to:

**VAPGA Gasfitter Continuing Education
600 Peter Jefferson Parkway, Suite 300
Charlottesville, VA 22911**

Special Note: VAPGA CETP classes can be counted toward the classroom requirement for those wishing to obtain their Journeyman or Master Gasfitter license. For more information, contact Dennis Cruise at dennis.cruise@easterassociates.com or 434.841.1636.